

19 Feb 1974

MEMORANDUM FOR: Director of Logistics

FROM : Chief, Plans & Programs Staff

SUBJECT : Potential Deputy Director Level
FY 1975-76 Objectives

REFERENCE : Multiple Adso memo dtd 5 Feb 74 for
C/DDM&S Plans Staff, same subj.

Because of the degree of involvement of this Staff in Logistics objective efforts, we are submitting the attached comments on the referent potential objectives for your consideration. The comments are keyed to the paragraph numbers of the potential objectives.



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Chief, Plans & Programs Staff

Att

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OL/P&PS: [redacted] (19 Feb 74)

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COMMENTS

Potential DD Level Objectives

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1. This objective represents an extension of the recently completed Dispersion Study. As a result, we have some background material related to the projected study and ideas for current source data. If called on to participate, we can assist in this objective effort.
2. The various objectives concerning the energy and materiel shortages and their impact on the Agency should be consolidated, possibly in two categories. One area of study and planning would be concerned with material shortages, requirements, and related conservation measures. The other objective effort would be devoted to energy resource problems impacting on the Agency and recommended solutions. These two overall objectives would continue for the duration of material and energy crises. (This comment pertains to potential Logistics objectives 2, 3, 5, 6, and 7, all of which are piecemeal approaches toward the two general problem areas.)
3. This appears to be a short-run objective for a strategy plan of such scope. It should be changed and developed as part of the continuing objectives under the broader concepts described in paragraph 2 above. A strategy approach should lead to a flexible program taking advantage where possible of technological developments so as to achieve greater self-sufficiency over the long term, e.g., FY 76-85. Further belt-tightening will no doubt be necessary in FY 76-78 and as a basis for further study this Staff has already accumulated resource material concerning the near-future aspects of the energy situation. In planning strategy we should be looking ahead further than a three-year period, particularly as our energy resources will be under strain for many years according to current forecasts. For example, conversion to coal in the future may be appropriate for engineering study, and energy conserving design is foreseen as a primary factor for consideration in future building acquisitions.
5. An analytical study of the paper situation was completed by this Staff on 30 January 1974. Further study and analysis, as required, should be included as part of the continuing broader concept objectives described in paragraph 2 above.

ATTACHMENT

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6. The purpose of a "report" should be the objective, not the report itself. Unless there is a stated need for the manhours involved in compiling such a document, deletion of this objective is recommended. Further, as presently worded, it applies to the Offices of Personnel and Finance and the Travel Policy Committee as well as Logistics. To apply only to Logistics would require revision somewhat as follows: "present a report of the first year impacts on all Agency facilities, transportation in the Metropolitan Washington area, and shipment of cargo resulting from the energy crisis".

7. Again, the purpose of such a report should be stated and become a part of an overall energy objective. Unless the report will serve a valid purpose, however, it should be deleted from the energy objective.

General - Apply to All M&S Offices

1. & 2. These may merit some attention as objectives, but before considering them further, they should be rephrased in a straightforward manner and the trade terms such as "return on investment" clarified.

3. "Long range" plans need to be clearly defined as to what period of time they will include, e.g., five, ten, or fifteen years. With that clarification, we could generate some constructive management plans toward our future direction.

4. If there is an end purpose or result to be achieved by compiling the data, this should be stated as the objective, otherwise delete the objective.

5. & 6. We are engaged in these objectives at this time. If they are to be retained as continuing objectives, the present objectives should be revised to reflect this fact.

7. This program has been implemented and the objective does not apply to Logistics.

8. & 9. We are working on these objective efforts now. Accordingly, they should either be revised or deleted.